




E-STORE HOW TO: Account Registration


In order to see product pricing and place orders online, you'll need to create a web account using your email address and password.

If you have a Southern Lock invoice handy, the first option, "Invoice Verification", will be the quickest way to set-up your online account.


Register Options



Invoice Verification
 Provide a Southern Lock invoice number for instant user creation and online access.



New Southern Lock Customers
 Don't have an Invoice Number? Provide contact info to receive online access within 1 business day.



Not a Southern Lock Customer?
 Open an account with us today!
 (Southern Lock Account required to register online)

(If you don't have an invoice handy, click the 2nd option, "New Southern Lock Customers". Then you'll provide some contact info to begin registration including your email address.)

Verify Your Account

! To receive access to our website, you must first have an established account with us. If you do not have an account, [contact us](#) to set up an account.

Name (First Last)

To verify your account, please complete the information below

- Recent Invoice Number (from the last 30 days)
- Customer Code from the Invoice
- 5-digit Zip from the Invoice


Once verified, you will be able to complete the registration process.

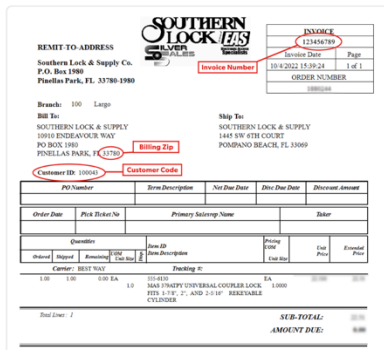
Email

Invoice Number

Customer Code

Zip Code

I'm not a robot 
Submit



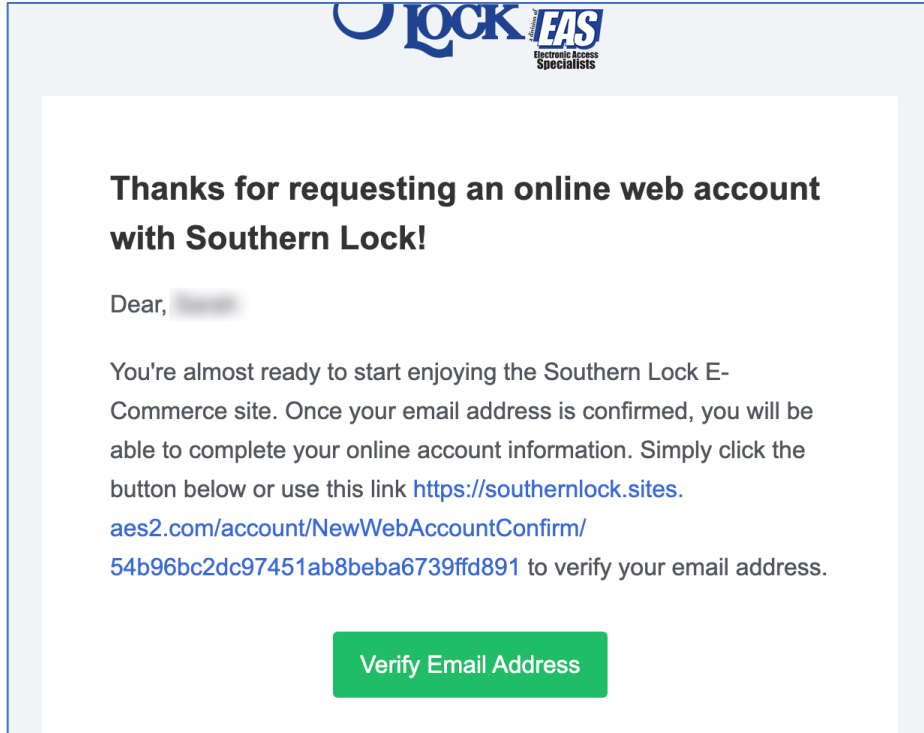
Invoice Verification:

Here, you'll enter some basic contact info so we can link your Invoice number to your customer account in our system.



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Next, no matter which registration option you chose, you'll receive an email from us to verify that you have access to the email address you provided in the previous step. Clicking the link in the email will verify your email address and bring you to the **Web Account Details** page to create your password.



Web Account Details

Please fill out the form below to create your web account.

**Required Fields*

Name: [REDACTED]		Email: [REDACTED]
* Company Name [REDACTED]		* Requested Username [REDACTED]
* Phone [REDACTED]	Extension [REDACTED]	* Password (6 char min) [REDACTED]
		* Confirm Password [REDACTED]



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If you chose “**Invoice Verification**” – you will receive instant online access when you click “**Create Web Account**”!

If you did not use an invoice to register, your online account will be pending and you will receive access once approved by us (usually within 1 business day or even faster).

NOTE: If you are not an established Southern Lock customer, you will first need to complete the Southern Lock account application [here](#) before requesting online access.